**Date:**

**Project:**

**Estimator:**

**Project Manager:**

**Superintendent:**

**Safety**:

*The Exit Strategy Meeting Minutes should be attached to this agenda upon completion and emailed to Scott Jordan and Steven Thomas.*

**Safety**

* **Discuss any safety concerns pertaining to the project that should be addressed with respect to upcoming work activities.**
* **Discuss any previous safety concerns that need to be mitigated going forward**

**Estimate and Cost Review**

* **Discuss potential estimated labor for upcoming work to be put in place.**
* **Estimator should discuss any special items/quantities on upcoming work activities.**

**Schedule Review**

* **Discuss the internally generated schedule and compare to the GC Schedule.**
* **Discuss remaining pour sizes.**
* **Potential conflicts with other trades that could hold us up from completing our scope**

**Unique Conditions**

* **Many activities occurring simultaneously**
* **Weather will be a factor**

**Client Relations**

* **Communicate often**
* **Give early notices, if possible, about potential issues**

**Risk Management**

* **Watch labor expenditure closer**
* **Call off equipment no longer needed**
* **Manpower to complete remaining scope per items like the below.**

**Extra Work**